



**Board of Health Briefing Note  
Report from Finance, Audit, Property and Risk Management Committee**

The Finance, Audit, Property and Risk Management Committee met on November 18, 2024. The following information is being presented to the Board of Health from this meeting.

**Investment Report**

Derrick Dixon, Investment Advisor for BMO Nesbitt Burns, attended the meeting to give Finance Committee members an update on the reserve. It has been a strong year with solid consistent results and there is expected continued momentum until the end of the year.

**Public Health Q3 Report (Appendix #1)**

Finance Committee members reviewed the Q3 Financial Report. Revenues are on target. Salaries and benefits are over budget with a projected budget shortfall. In the submission made to the province regarding the merger, a budgetary shortfall was indicated which would be funded as part of the merger funding. We are awaiting further information from the province regarding the merger.

**2025 Budget**

Planning has begun for the 2025 budget. The budget will depend on information from the province regarding the merger and another Finance Committee meeting is being planned for early December.

Submitted by,

Toni Surko, Chair  
Finance, Audit, Property and Risk Management Committee  
November 28, 2024

Leeds, Grenville and Lanark District Health Unit  
2024 Q3 Report (SEP 30, 2024)

Appendix #1

OPHS

	2024 BUDGET	Revenue Received	% Received
<b>REVENUE</b>			
Municipal Levies	\$ 3,571,649	\$ 2,678,736	75%
Mandatory Programs (cost-shared)	9,120,603	6,855,895	75%
MOH Compensation Initiative (100%)	152,400	91,016	60%
<i>Ontario Seniors Dental Program (100%)</i>	<i>983,900</i>	<i>737,927</i>	<i>75%</i>
MOH Other OT funding (100%) (see box below for breakdown)	286,703	260,825	91%
Influenza Grants	1,200	175	15%
Meningitis Grants	9,000	3,018	34%
HPV Grants	15,000	16,762	112%
Food Handlers Courses	23,000	14,052	61%
Sale of Contraceptives	6,000	3,490	58%
Radon Project	1,800	1,775	99%
Allocations Recovered	21,980	16,485	75%
Rental Income	42,845	32,813	77%
Interest Revenue	117,838	59,661	51%
Other Revenue	26,760	10,400	39%
<b>TOTAL REVENUE</b>	<b>\$ 14,380,678.00</b>	<b>\$ 10,783,031.14</b>	<b>75%</b>

		Expenses	% Spent
<b>EXPENSES</b>			
Salaries/Wages	\$ 8,656,613	\$ 7,297,113	84%
<b>Benefits</b>	<b>2,423,852</b>	<b>2,130,281</b>	<b>88%</b>
<b>TOTAL SALARIES/BENEFITS</b>	<b>\$ 11,080,465</b>	<b>\$ 9,427,394</b>	<b>85%</b>

Purchased Services	306,050	264,592	86%
Travel/Mileage/Training	330,700	216,934	66%
Materials & Supplies	956,860	633,919	66%
Building/Occupancy Costs	436,001	307,586	71%
<b>GENERAL OPERATING EXPENSES</b>	<b>\$ 2,029,611.00</b>	<b>\$ 1,423,031.00</b>	<b>70%</b>

<i>Ontario Seniors Dental Program (100%)</i>	<i>983,900</i>	<i>\$ 632,130</i>	<i>64%</i>
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<b>BALANCE</b>	<b>\$14,093,976</b>	<b>\$11,482,555</b>	<b>81%</b>
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	2024	
Other MOH One-time Funding	Revenue Available	Timeframe
Vaccine Fridges	\$ 32,624	to Mar 31 /24
COVID Vaccine Program Enhancement	55,000	to Mar 31 /24
RSV Adult Prevention Program (100%)	86,439	to Mar 31 /24
Merger Planning (100%)	47,270	to Mar 31 /24
Kemptville Office Move Relocation Capital	39,492	to Mar 31 /24
<b>TOTAL</b>	<b>\$ 260,825</b>	