



**Board of Health Briefing Note
Report from the Governance and Quality Assurance Committee
May 23, 2024**

Review of By-law #1

The Governance and Quality Assurance Committee met on April 17, 2024 and recommended that revisions made to By-Law #1 be approved by the Board of Health.

List of Acronyms

A list of commonly used acronyms has been developed for board members and will be included in each Board package. This list is ever-green and will be continuously updated throughout the year. (Appendix #1)

Terms of Reference for the Board Executive Committee

Given the ever-changing landscape of public health the Board Executive Committee is transitioning from an ad hoc committee to a permanent committee to identify urgent and emerging priorities for the Board of Health. The updated Terms of Reference are being brought to the Board of Health for approval.

2024 Board of Health Work plan

The Governance and Quality Assurance Committee reviewed the 2024 Board of Health Work plan and are recommending that it be approved by the Board of Health.

Submitted by,

Robin Jones, Chair

Governance and Quality Assurance Committee

Board of Health Glossary of Acronyms

Term	Definition	Notes
AA	Administrative Assistant	Health Unit staff
aPHa	Association of Local Public Health Agencies	Association for health units across Ontario, with a Board of Health section and a public health physician section
BGH	Brockville General Hospital	
BOH	Board of Health	
BV	Brockville	
CD	Communicable Diseases team	Health Unit program in the Clinical Services department, provides support for most infectious diseases and outbreaks
CDA	Certified Dental Assistant	Health Unit staff, part of the Dental team
CDSBEO	Catholic District School Board of Eastern Ontario	Local school board that serves the entire LGL region
CFIA	Canadian Food Inspection Agency	Federal body for food inspection
CMOH	Chief Medical Officer of Health	Is a part of the Ontario Ministry of Health, the office of the CMOH provides funding and guidance to local health units
CNO	Chief Nursing Officer	Health Unit staff
COMOH	Council of Ontario Medical Officers of Health	The public health physician section of aPHa
CRCHC	Country Roads Community Health Centre	Community Health Centre with locations in Portland and Westport
EKIOC	Every Kid in Our Community	Coalition of organizations in the Leeds and Grenville region that serve kids
EMS	Emergency Medical Services	
EOHU	Eastern Ontario Health Unit	Neighbouring health unit (to the east of LGL)
FHV	Family Home Visitor	Health Unit staff, part of the HBHC team
HBHC	Healthy Babies Healthy Children	Health Unit program in the Clinical Services department, funded through MCCSS, provides home visits and other services to high-risk families with young children
HCP	Healthcare Providers	
HGD	Healthy Growth and Development	Health Unit program in the Population Health department, provides population-level services regarding childhood development
HIT	Health Information Team	Health Unit program in the Corporate Services department, provides epidemiology and program planning and evaluation support
HP	Health Promoter	Health Unit staff
HPE HPEPH	Hastings Prince Edwards Public Health	Neighbouring health unit (to the west of LGL)
HPPA	Health Protection and Promotion Act	Ontario legislation, primary legislation for public health units
HPVC	Healthy People Vibrant Communities team	Health Unit program in the Population Health department, provides population-level services through collaboration with municipalities and community partners
HSO	Healthy Smiles Ontario	Provincial children's dental program
IDP	Infectious Diseases PHI team	Health Unit program dealing with enteric infectious diseases and inspections of personal service settings and daycares
IMS	Incident Management System	Standardized approach and structure for emergency management
IPAC	Infection Prevention and Control	Measures that can prevent or reduce the spread of infectious diseases
ISPA	Immunization of School Pupils Act	Ontario legislation, school vaccine requirements that are verified by the Health Unit
KDH	Kemptville District Hospital	
KFLA KFLAPH	Kingston, Frontenac, Lennox and Addington Public Health	Neighbouring health unit (to the west of LGL)
KV	Kemptville	
LLGAMH	Lanark Leeds and Grenville Addictions and Mental Health	
LTCH	Long-Term Care Home	

Term	Definition	Notes
MCCSS	Ministry of Children, Community and Social Services	
MECP	Ministry of Environment, Conservation and Parks	
MOH	Medical Officer of Health	
MPAC	Management Planning and Accountability Committee	Health Unit committee comprised of all managers
OAHPP	Ontario Agency for Health Protection and Promotion	Commonly known as PHO (Public Health Ontario)
OPHA	Ontario Public Health Association	Association focused on broadly promoting and advocating for public health issues
OPHS	Ontario Public Health Standards	Foundational provincial documents and guidelines that outline the scope and approach of work done by local health units
OSDCP	Ontario Seniors Dental Care Program	Provincial older adult dental program
OH	Ontario Health	Provincial agency that coordinates Ontario's health system (which does not include health units); LGL is in the Eastern OH region
OHT	Ontario Health Teams	Coalitions of health and health-related organizations that coordinate healthcare providers; the Health Unit works with both OHTs in LGL: Lanark, Leeds and Grenville OHT and Ottawa West Four Rivers OHT
OMAFRA	Ontario Ministry of Agriculture, Food and Rural Affairs	
PHAC	Public Health Agency of Canada	Federal body for public health
PHI	Public Health Inspector	Health Unit staff
PHN	Public Health Nurse	Health Unit staff
PHO	Public Health Ontario	Ontario agency that provides technical support and laboratory services; see also OAHPP
PSFDH	Perth and Smiths Falls District Hospital	
PSL	Preschool Speech and Language team	Also called Language Express; program housed at the Health Unit, funded through MCCSS
PSS	Personal Service Setting	Settings such as nail salons, tattoo parlours, etc. which the Health Unit inspects
RCHS	Rideau Community Health Services	Community Health Centre with locations in Merrickville, Smiths Falls, Brockville, and Perth
RD	Registered Dietitian	Health Unit staff
RDH	Registered Dental Hygienist	Health Unit staff
RH	Retirement home	
SDOH	Social Determinants of Health	Non-medical factors that affect people's health (e.g. income)
SDWA	Safe Drinking Water Act	Ontario legislation, standards for drinking water
SDWS	Small Drinking Water System	Drinking water systems that serve the public and which are required to be inspected by the Health Unit
SF	Smiths Falls	
SFOA	Smoke-Free Ontario Act	Ontario legislation, parameters for tobacco and vapour products
SLP	Speech Language Pathologist	Health Unit staff, part of the PSL team
SLT	Senior Leadership Team	Comprised of the MOH, CNO, and directors at the Health Unit and provides leadership for the organization
STBBIs STIs	Sexually Transmitted and Blood-borne Infections	E.g. syphilis, Hepatitis B, HIV
TB	Tuberculosis	
TEEO TEO	Tobacco Education/Enforcement Officer	Health Unit staff, part of the Smoke Free Ontario team
UCDSB	Upper Canada District School Board	Local school board that serves the entire LGL region
VPD	Vaccine Preventable Disease team	Health Unit program in the Clinical Services department
WHO	World Health Organization	Global organization for health, including public health