

**Board of Health Briefing Note  
June 21, 2018  
Governance and Quality Assurance Committee Report**

**Board Evaluation**

The Governance and Quality Assurance Committee's Terms of Reference states they will:

Conduct a Board self-evaluation and make recommendations for improvement in Board functioning every two years.

The last Board evaluation was in 2016 using an electronic questionnaire that worked quite well. The same approach will be used for 2018.

On June 22, 2018, a link to an electronic survey will be sent to each Board member to be completed by July 6, 2018. (See attached questionnaire).

The survey results will be discussed by the Governance and Quality Assurance Committee and recommendations made for the Board's consideration.

Submitted by:

Cheryl Russell-Julien,  
Chair, Governance and Quality Assurance Committee

**LGLDHU Board Evaluation**

**June 2018**

The Governance and Quality Assurance Committee is conducting an evaluation of the functioning of the Board to identify what is working well and what could be improved.

Please indicate if you agree or disagree with each of the following statements that describes how an effective Board functions.

<b>Dimension</b>	<b>No Comment (0)</b>	<b>Strongly Disagree (1)</b>	<b>Disagree (2)</b>	<b>Agree (3)</b>	<b>Strongly Agree (4)</b>
<b>Board Role and Responsibility</b>					
1. The board understands/performs its role in the following areas:					
• Strategic planning					
• Financial oversight					
• MOH/CEO supervision					
2. The board understands and performs the board's governance role and does not become overly involved in management/operational issues.					
3. The board understands and considers the organization's accountability agreements.					
4. The board is well-informed and kept up-to-date about:					
• The operations of the organization					
• Current trends and issues relevant to the sector					
• The board's governance role					
5. New board members (provincial appointees) are recruited on the basis of skills, knowledge, experience and required qualities and reflect the diversity of the community served.					
6. Board members understand their fiduciary obligations and will:					
• Act in the best interests of the organization;					
• Avoid conflicts;					
• Follow board governance policies.					
7. Board members work well together.					

Dimension	No Comment (0)	Strongly Disagree (1)	Disagree (2)	Agree (3)	Strongly Agree (4)
8. Board members participate in effective orientation and have opportunities for ongoing education.					
<b>Meetings</b>					
9. Meeting materials are received sufficiently in advance to be thoroughly reviewed by board members.					
10. Materials are appropriate and prepare members to make decisions.					
11. Meetings are structured so there is sufficient time for discussion of decision items.					
12. The board avoids getting into administrative management details and focuses on their governance role.					
13. The board deals with <i>in camera</i> business appropriately.					
14. Board agendas focus on items that are within the board's role.					
15. Minutes accurately reflect board discussions, next steps and action items.					
16. The board meets the right number of times.					
17. The board meets at the right time of day.					
18. Board videoconferencing methods are efficient.					
19. Board videoconferencing methods are effective.					
20. Meetings are conducted in a positive and respectful manner.					
21. All directors come prepared for the meeting.					
22. Directors participate in a responsible way and make decisions with the right perspective.					
<b>Board Chair</b>					
23. The board chair conducts the meeting in a way that moves the business of the board forward.					

<b>Dimension</b>	<b>No Comment (0)</b>	<b>Strongly Disagree (1)</b>	<b>Disagree (2)</b>	<b>Agree (3)</b>	<b>Strongly Agree (4)</b>
24. The board chair allows adequate time for all sides of an issue to be heard and debated and encourages participation.					
25. The board chair has a working relationship with the MOH/CEO.					
26. The board chair and the board demonstrate understanding of the chair's role as the spokesperson for the board.					
Please provide any additional comments					