LGLDHU Board of Health Workplan 2019	Responsible	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Status		
Board meetings																
Plan agenda and prepare materials	BC, MOH, EA	X	X		X		X			X		X				
Arrange program presentations for Continuing Education	MOH	X	X		X		X			X		X				
Identify topics for advocacy	MOH															
MOHLTC Accountability Framework																
Review Annual Service Plan Submission	Board	X	X													
Oversee MOHLTC Governance Accountability requirements	GC		X													
Review Progress on Annual Service Plan	GC, Board						X					X				
Governance and Quality Assurance																
Recruit new Board members	GC	X														
Conduct orientation for new members	GC	X														
Conduct evaluation of Board meetings twice a year	GC				X								X			
Review Board policies and By-law #1, and recommend changes.	GC									X						
Review Orientation Manual for Board members with new alPHa manual.	GC	X														
Identify opportunities for the Board to participate in collaborative governance opportunities with SELHIN LGL Sub-Region	GC				X											
Plan generative discussions at Board meetings.	GC				X					X						
Chair and Vice-Chair, Committee Members	GC	X														
Nomination of Chair and Vice Chair	GC	X											X			
Finance, Audit, Property and Risk Management																
Review the annual general public health program cost-shared budget and the 100% funded program budgets and make recommendations to the Board.	FC											X				
Review the Land Control budget and financial statements and decide fees for the services offered.	FC											X				
Review quarterly financial statements and identify any concerns to the Board.	FC						X					X				
Review auditor's report for approval by the Board and prepare a response to Management Letter.	FC						X									
Review administrative policies relating to the financial management of the organization and recommend changes as needed.	FC		X				X									
Review the Health Unit's physical assets and facilities, and review plans for improvements.	FC						X									
Review the Health Unit Investment Portfolio.	FC		X				X									
Review the Board stipends and make recommendations on any changes.	FC											X				
Recommend the method of allocating the municipal portion of the budget to obligated municipalities.	FC											X				
Review the key HU risks and management	FC		X													
Review one time and base funding requests			X													
Committee Legend		**Colour Legend**														
Board B		completed by target														
Board Chair BC		in progress														
Finance, Audit, Property Risk Management Committee FC		not in progress, not completed by target														
Governance and Quality Assurance Committee GC		deferred														
Medical Officer of Health/CEO MOH																
Executive Assistant EA																