



Minutes of the Board of Health Regular Meeting
 Thursday, November 15, 2018
 Board Room
 458 Laurier Blvd., Brockville
 4:00 p.m. – 5:43 p.m.

Present:

Anne Warren, Chair	Joe Gallipeau
Doug Malanka, Vice Chair	Toni Surko
Aubrey Churchill	
William Fayle	Absent: David LeSueur
Teresa Jansman	Regrets: Sherryl Smith, Harsh Patel
Candace Kaine	Paula Stewart, Medical Officer of Health
David Nash	Heather Bruce, Executive Assistant

Tammy Anderson, HR Manager	Jane Lyster, Director - CHP
Jackie Empey, Business Manager	Elaine Murkin, Manager - HLD
Shani Gates, Director - QCIS	
Jane Hess, Director - HLD	Tanis Brown, Nancy Carpenter, Zully Cobourn, John Cunningham, Mark Green, Susan Healey, Linna Li, Ben MacNeil

1. Call to Order

Anne Warren called the meeting to order at 4:00 p.m. and welcomed everyone.

2. Traditional Land Acknowledgement Statement

Anne Warren read the Traditional Land Acknowledgement Statement.

3. Approval of the Agenda

The agenda items were reviewed.

Motion: That the agenda of the November 15, 2018 Regular Meeting be approved as amended.

Motion Carried.

4. Conflict of Interest Declaration

None declared.

5. Certificates of Appreciation for Outgoing Board Members

Anne Warren presented certificates of appreciation to David Nash, Aubrey Churchill and Joe Gallipeau.

Paula Stewart presented a certificate of appreciation to Anne Warren thanking her for being an amazing champion for public health and the health unit. During her tenure Anne created the subcommittees of the Board along with generative discussions and provided Paula Stewart with wise counsel. A small present was given in appreciation of her work.

Paula Stewart also thanked members of the Board for their support advising that it has been a wonderful Board to work with.

5.1. Appointment of Doug Malanka as Acting Board Chair

As of the end of November Anne Warren is no longer Board Chair so another Chair is required to replace her until the January Annual Meeting when the Chair and Vice Chair will be elected.

Motion: That Doug Malanka, Vice Chair, be appointed Acting Board Chair effective December 1, 2018.

Motion Carried.

6. Chief Building Official Retirement

J. Lyster recognized Mark Green, Chief Building Official, for all of his accomplishments over the 36 years that he has worked at the health unit. Mark has been instrumental in developing some of the Part 8 legislation over the years using his leadership skills and regional and provincial reach. We wish Mark well in the years ahead.

J. Lyster introduced the Board to our new Chief Building Official, Nancy Carpenter. Nancy brings with her 32 years of experience and has a broad reach both regionally and provincially. She is very familiar with all of our municipalities and we welcome Nancy to her role.

7. Presentation:

7.1. Nutritious Food Basket and Living Wage

There are many factors that influence health such as poverty and living conditions. Elaine Murkin spoke about food insecurity and its impact on health. Household food insecurity is inadequate or insecure access to food because of financial constraints. It affects adults, children and the health system. We measure food insecurity through the Canadian Community Health Survey and at a local level 9.7% of households have had some form of food insecurity within LGL. The results from the 2018 Nutritious Food Basket survey of local grocery stores was reviewed along with the Food Insecurity Infographic that shows the challenges that people living on various income scenarios face to provide healthy food to their families. Parents often eat less so that their children have adequate food.

Tanis Brown advised that the living wage is an hourly rate of pay that takes into account what a family of four needs to meet their basic needs and participate in community life. The living wage for Leeds, Grenville and Lanark is \$17.07 per hour. The Ontario Living Wage Network offers a recognition program for organizations who decide to become Living Wage Employers in the community.

The health unit would like to be able to start on this journey. We pay almost all of our employees more than the living wage now. Paula Stewart would like the Board's support to

pursue living wage recognition. There are many organizations in our community that are already there.

Motion: That the Board of Health endorse the Health Unit to pursue Living Wage Employer recognition.

Motion Carried.

8. Consent Agenda

Motion: The following items on the consent agenda be approved as circulated:

8.1. Approval of the Minutes from the Board of Health Regular Meeting held on October 25, 2018

8.2. General Correspondence

8.3. MOH CEO Duty of Care Report

8.4. Governance and Quality Assurance Committee Duty of Care Report

8.5. 2018 Public Health Financial Statement

8.6. Repeal of Appointments

Motion Carried.

9. New Business:

9.1. Board Update on Emergency Management

The legislative requirements for Emergency Management were reviewed along with the Ontario Public Health Emergency Management Standard. The Standard has changed from emergency preparedness and response to emergency management and is much broader. It is about building resiliency, not merely reacting. We need to develop and maintain a network of community partners and focus on continuous improvement and how we will respond to emergencies. The Emergency Management Plan is sent to all of the municipalities.

9.2. Finance, Audit, Property and Risk Management Committee Report

9.2.1. 2019 Land Control Budget and Fees

Joe Gallipeau reviewed the briefing note recommendation.

Motion: That the Board of Health approve:

- *The 2019 Land Control Budget in the amount of \$508,000*
- *An increase of 3% for each of the Land Control fees for all services*

Motion Carried.

9.2.2. 2019 Public Health and Healthy Babies Healthy Children Budget

Joe Gallipeau reviewed the briefing note recommendation.

Paula Stewart advised that Smiths Falls has approved to use the census data to apportion the municipal levy and now all of the obligated municipalities are in agreement.

Paula Stewart will include in the Board Summary that goes to municipalities the process that was used to manage the projected budget shortfall.

ACTION: By-law#1 will be reviewed at the Governance meeting in December to indicate that the census will be used to apportion the levy among obligated municipalities.

Motion: That the Board of Health approve the 2019 General Public Health Programs Budget of \$12,674,636

- *\$12,255,538 for the Ontario Public Health Standards*
- *\$419,098 for Other Programs and Services*

And That: The Board of Health approve a 2% increase in the municipal levy for

obligated municipalities
And That: The Board of Health approve the 2019 Healthy Babies Healthy Children Budget in the amount of \$1,060,739.

Motion Carried.

9.3. 2019-2022 Strategic Plan

9.3.1. Strategic Plan for Population Health

Paula Stewart reviewed the strategic plan and drew the Board's attention to changes recommended from the last meeting. We are thrilled with the document and have received good feedback and are looking forward to sharing it with our partners. It will be sent to all municipalities with an offer to present the plan to the municipality. Anne Warren thanked everyone for working on this document.

Motion: That the Board of Health approve the 2019-2022 Strategic Plan for Population Health as circulated.

Motion Carried.

9.3.2. Strategic Plan for Organizational Excellence

Shani Gates reviewed the strategic plan and drew the Board's attention to changes recommended.

ACTION: Indigenous recognition will be added to the organizational plan.

Motion: That the Board of Health approve the 2019-2022 Strategic Plan for Organizational Excellence as revised.

Motion Carried.

10. MOH Verbal Report

Paula Stewart gave her MOH Verbal Report. (appended)

Motion: That the Board of Health Regular Meeting adjourn.

Motion Carried.

Motion: That this Board move into a closed session of the Board of Health due to the following: a matter in respect of which a board or committee may hold a closed meeting.

Motion Carried.

Motion: That this closed session rise and report.

Motion Carried.

11. In-camera:

11.1. Investment Management Services

Anne Warren advised that an in-camera session was held to deal with investment management services and there is nothing to report.

12. Time, Date and Location of Next Meeting

The next meeting will be held on Thursday, January 24, 2019 at 4:00 p.m.

Anne Warren thanked everyone for their support advising that it has been a pleasure and honour being your Board Chair for the last four years.

13. Adjournment

Motion: That the meeting adjourn at 5: 43 p.m.

Motion Carried.

Anne Warren, Chair

Date

Heather Bruce, Executive Assistant

Date

c: Board members