



Minutes of the Board of Health Regular Meeting
Thursday, February 15, 2018
Board Room
458 Laurier Blvd., Brockville
4:00 p.m. – 5:45 p.m.

Present:

Anne Warren, Chair
William Fayle
Teresa Jansman
Candace Kaine

Toni Surko
Aubrey Churchill
Sherryl Smith
David LeSueur

Paula Stewart, Medical Officer of Health
Jennifer Baker, HR Administrator
J. Hess – Director, HLD
S. Gates – Director, QCIS

R. Kavanagh – Manager, HLD
J. Mays – Manager, CHP
T. Anderson – Manager, QCIS
C. Farella – Manager, CHP

Invitees: Tawnya Boileau, School Health Coordinator and Kim Marshall, Public Health Nurse
Regrets: Harsh Patel, Doug Malanka, Cheryl Russell-Julien, Joe Gallipeau, David Nash

1. Call to Order

Anne Warren called the meeting to order at 4:00 p.m.

2. Approval of the Agenda

The agenda items were reviewed.

Motion: That the agenda of the February 15, 2018 Regular Meeting be approved as circulated.

Motion Carried.

3. Conflict of Interest Declaration

None declared.

4. Consent Agenda

Motion: The following items on the consent agenda be approved as circulated:

4.1 Approval of the Minutes from the Board of Health Regular Meeting held on January 25, 2018

4.2 General Correspondence

4.3 Duty of Care Report

Motion Carried.

5. Presentation

5.1 Power Up Youth Summit

R. Kavanagh introduced Tawnya Boileau, School Health Coordinator and Kim Marshall, PHN. Ontario 150 Grant received through Volunteer Centre which was a collaboration of several organizations. T. Boileau, K. Marshall and R. Shams (Health Promoter with Health Unit), assisted in planning a day with focus on issues that matter to youth in rural communities in LGL.

Using a short Power Point Presentation, Tawnya and Kim provided an overview of the Power Up Youth Summit. Many community partners and youth were involved in this project.

ACTION: P. Stewart to forward condensed power point presentation to members.

6. New Business:

6.1 MOHLTC base and one time funding requests

Ministry providing an opportunity for health units to apply for “base funding” (max of 10 requests), and up to 10 “one-time funding” requests.

Motion: The Board of Health approve the following requests to the MOHLTC for an increase in Base funding:

1. *Quality Program*
2. *Immunization Education and Record Review*
3. *Vision Screening*
4. *Electronic Medical Record*
5. *Needle Exchange Program*
6. *Cannabis Education*
7. *Expanded STI and Immunization Service for At Risk Clientele*
8. *Food Premise Inspections*
9. *Health Hazards*
10. *Cost of Living Increase*

And the following request for one-time funding:

1. *Planning, Evaluation and Evidence Informed Decision-Making Workshop*
 2. *Family Transitions Triple P Training*
 3. *New Vaccine Fridge*
 4. *New Alarm System for Vaccine Fridges*
 5. *Infection Prevention and Control Training*
 6. *PHI Student*
 7. *Ergonomic Work Stations for Meeting Rooms*
 8. *IT Security assessment*
 9. *SFO Expanded Smoking Cessation Program*
 10. *Electronic Medical Records (EMR) purchase.*
- Motion Carried.*

6.2 Financial Controls

Motion: The Board of Health approve the MOHLTC Financial Control Statement outlining the financial controls in place at the Leeds, Grenville and Lanark District Health Unit for submission to the MOHLTC.

Motion Carried.

6.3 Strategic Planning Steering Committee Board Membership

Motion: The Board of Health approve the appointment of Sherryl Smith, Teresa Jansman, Anne Warren and Doug Malanka to the Health Unit Strategic Planning Steering Committee, and that Anne Warren and Doug Malanka co-chair the Committee.

Motion Carried.

ACTION: P. Stewart to send the diagram of the Committee and groups involved in the development of the Strategic Plan to Board members.

6.4 Annual Service Plan Submission: To be submitted March 1, 2018

J. Hess, S. Gates, P. Stewart provided brief overview on the programs under each of the Annual Service Plan Headings:

6.4.1 Chronic Disease Prevention and Wellness

- Healthy Active Living
- Healthy Eating
- Healthy Bodies / Healthy Minds
- Oral Health for Low Income Adults

6.4.2 Healthy Growth and Development

- Prenatal Information /Education
- Parenting Support
- Community Collaboration

6.4.3 Immunization

- Immunization Assessment for Children in Schools / Licensed Child Care Setting
- Immunization Clinics
- Information and Education
- Vaccine Management

6.4.4 School Health

- Oral Health- Healthy Smiles Ontario (HSO)
- Oral Health - School Oral Health Program
- Vision - Information and Education
- Immunization - Immunization Assessment for Children in Schools and Licensed Child Care Settings
- Immunization - School Clinics
- Immunization - Education to parents and students
- Other - Healthy School Program

6.4.5 Substance Use and Injury Prevention

- Electronic Cigarettes Act Protection and Enforcement
- Smoke Free Ontario (SFO) Prosecution
- SFO Protection and Enforcement
- SFO Tobacco Control Coordination

- SFO Youth Tobacco use prevention
 - Information Education on Substance Use
 - Community Consultation and Collaboration-Substance use
- 6.4.6 Foundational Standard
There are four foundations standards, Shani provided overview of three.
- Population Health Assessment
 - Epidemiologist does much work around this for staff, community partners including hospitals etc. local priorities, produces detailed analyses/reports which is shared to assist in identifying priority populations.
 - Health Equity
 - Two Nursing staff (1.5 FTE),
 - Work to identify priority populations and develop interventions to reduce health inequities
 - To do an aboriginal health status report, engage these populations and build positive relationships
 - Effective Public Health Practice
 - Planning and Evaluation Consultant (PEC) assists in program evaluations, explores opportunities to build internal capacity.
 - Research Activities with public health networks and local research projects
 - Quality Improvement (QI) Plans
- 6.4.7 Community Assessment
P. Stewart provided brief overview.

6.5 MOH Verbal Report – Appended

7. Advocacy:

7.1 aPHa Advocacy Priorities

Motion: The Board of Health send the following aPHa election priorities to all MPP candidates in the Leeds-Grenville, Lanark-Frontenac-Lennox Addington and Carleton-Mississippi Mills ridings:

- *Commitment to a tobacco endgame in Ontario;*
- *Oral Health for Adults;*
- *Strong local public health;*
- *Commitment to a universal pharmacare program;*
- *Public health approach to cannabis in Ontario*
- *Opioid strategy action plan for Ontario*

Motion Carried.

7.2 Levy Apportionment Method – Letter to Roselle Martino, ADM

Motion: The Board of Health write a letter to Roselle Martino, Assistant Deputy Minister, Population and Public Health Division requesting that the Ontario Health Protection and Promotion Act be changed to make the Census data the default method to apportion the municipal levy among obligated municipalities instead of the MPAC data.

Motion Carried.

8. In-camera items
No in-camera items.
9. Report from In-camera (if necessary)
N/A
10. Time, Date and Location of Next Meeting
 - Thursday, April 19, 2018
11. Adjournment
Motion: The meeting adjourn at 5:45 p.m.
Motion Carried.

A. Warren, Chair

Date

J. Baker, HR Administrator

Date

c. Board members
Shared Drive