



**Board of Health Briefing Note
April 19, 2018
Governance and Quality Assurance Committee Report**

1. Re-Appointment of Board Member

Cheryl Russell-Julien's first three year provincial appointment to the Board is finished on August 24, 2018. The Governance and Quality Assurance Committee has reviewed her contributions to the Board and is strongly in favour of renewing her appointment.

Recommendation:

- That the Board approve Cheryl Russell-Julien's application to the Minister of Health and Long-Term Care to be re-appointed to the Board of Health for an additional three year term.

2. Appointment of Board member to a Board Committee

William Fayle, our newest Board member, is interested in joining the Finance, Audit, Property and Risk Management Committee of the Board. On reviewing his past experience in management and in particular in risk management, the Governance and Quality Assurance Committee thinks he would make a strong contribution to this Committee.

At the present time there is only one provincial appointee, Toni Surko, on the Committee and four municipal appointees. With the upcoming municipal elections in November 2018 municipal appointments to our Board and this Committee could change and it is essential that there is more than one provincial appointee for continuity – the fall is a critical time in the preparation of the budget.

Recommendation:

- That the Board approve William Fayle's appointment to the Finance, Audit, Property and Risk Management Committee.

3. Governance Duty of Care Report

The 2018 Ministry of Health and Long-Term Care's Ontario Public Health Standards: Requirements for Programs, Services, and Accountability includes a section called: Good Governance and Management Practices Domain.

“ Boards of health are accountable for executing good governance practices to ensure effective functioning of boards of health and management of public health units.”

The Governance and Quality Assurance Committee has reviewed the 17 requirements in this domain and suggest that a 'Duty of Governance' report would be an effective way to indicate that the Board is meeting these requirements. This will be developed by the Governance and Quality Assurance Committee and presented at the June 2018 Board of Health meeting.

4. Board Evaluation

The Board of Health is required to conduct a self-evaluation at least every two years.

Good Governance and Management Practices Domain (from: 2018 Ministry of Health and Long-Term Care's Ontario Public Health Standards: Requirements for Programs, Services, and Accountability)

The Board of Health shall have a self-evaluation process of its governance practices and outcomes that shall be conducted at least every other year. Completion includes an analysis of results, Board of Health discussion, and implementation of feasible recommendations for improvement, if any.

The Governance and Quality Assurance Committee conducted a self-evaluation of the Board in 2015 (See Appendix #1). The same format with the addition of questions about the functioning of Board meetings (See Appendix #2) will be used to conduct a Board self-evaluation in June 2018 with the results discussed at the September Board of Health meeting.