



Minutes of the Board of Health Regular Meeting

Thursday, June 22, 2017

Videoconference

Board Room/Room C

458 Laurier Blvd., Brockville/25 Johnston Street, Smiths Falls

4:00 p.m. – 5:15 p.m.

Present:

A. Warren, Chair	H. Patel
D. Malanka, Vice Chair	C. Russell-Julien
P. Deery	Regrets: A. Churchill, J. Gallipeau, I. Hargreaves, S. Smith, T. Surko
T. Jansman	
C. Kaine	P. Stewart, Medical Officer of Health/CEO
D. Nash	H. Bruce, Executive Assistant

J. Empey – Business Manager, QCIS	J. Lyster – Director, CHP
S. Gates – Director, QCIS	Invitees: J. Desormeaux, S. Fortin, R. Kavanagh

Agenda Item	Key Discussion Points	Decision	Action
1. Call to Order	A. Warren called the meeting to order at 4:00 p.m. and welcomed everyone.	n/a	n/a

Agenda Item	Key Discussion Points	Decision	Action
2. Approval of the Agenda	The agenda was reviewed.	It was moved by: C. Kaine Seconded by: T. Jansman That: The agenda of the June 22, 2017 Regular Meeting be approved as circulated. Motion Carried.	n/a
3. Conflict of Interest Declaration	The question was raised if there were any conflicts of interest to declare. None were raised.	n/a	n/a
4. Presentation:			
4.1. Healthy Kids Community Challenge/Healthy Eating	J. Desormeaux gave a power point presentation. (See Appendix #1) Fuelling recreation in the community was discussed along with solutions to overcome barriers. The toolkit was reviewed along with tips for negotiating contracts and RFPs. Danielle Debonté, Public Health Dietitian, is available to visit municipalities and review the toolkit. A. Warren thanked J. Desormeaux for her presentation.		
5. Consent Agenda			
5.1. Approval of the Minutes from the Board of Health Regular Meeting held on May 18, 2017 5.2. General Correspondence 5.2.1. Letter to Minister Eric Hoskins – Municipal	The motion was read.	It was moved by: D. Nash Seconded by: C. Russell-Julien That: The following items on the consent agenda be approved as circulated: 5.1. Approval of the Minutes	n/a

Agenda Item	Key Discussion Points	Decision	Action
Levy Apportionment 5.2.2. Letter to PSL Collaborative 5.2.3. Letter to Minister Eric Hoskins – Dental Coverage for Low Income Adults 5.3. Duty of Care Report		from the Board of Health Regular Meeting held on May 18, 2017 5.2. General Correspondence 5.2.1. Letter to Minister Eric Hoskins – Municipal Levy Apportionment 5.2.2. Letter to PSL Collaborative 5.2.3. Letter to Minister Eric Hoskins – Dental Coverage for Low Income Adults 5.3. Duty of Care Report Motion Carried.	
6. New Business:			
6.1. Finance, Property and Risk Management Committee Report			
6.1.1. Auditor's Report	S. Fortin joined the meeting and reviewed the auditor's report and statement of operations. The management letter was reviewed. There were no new control deficiencies identified during the year. Suggested areas for improvement were: <ul style="list-style-type: none"> - Payroll cycle – There is one employee with access to the payroll cycle. The Board is aware of this and the controls in place are good with the Board, but the auditor will keep 	It was moved by: T. Jansman Seconded by: C. Kaine That: The 2016 Audited Statement be approved. Motion Carried.	

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	<p>highlighting this because they are required to.</p> <ul style="list-style-type: none"> - PSAB Budgeting - The auditor recommends budgeting on a PSAB basis. P. Stewart advised that this is the plan going forward. - Long term financial plan – The long term financial plans can help anticipate and manage costs in the in the future. P. Stewart advised the current plan which includes the assets will include staffing costs as this is the highest risk area. - Records retention policy – The auditor is highlighting this to clients because we are going into electronic storage. S. Gates commented that this will be addressed through a new platform, Filehold, which will be rolled out over the fall. <p>A. Warren thanked S. Fortin for attending and for all of the work that she has done with the staff.</p> <p>A. Warren advised that we have not heard back from obligated municipalities regarding the municipal levy apportionment. We need to remind them that a response is due by August. She advised that Gananoque is recommending the use of Statistics Canada</p>	<p>A reminder will be sent to municipalities.</p>	<p>H. Bruce to follow-up with municipalities.</p>

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	data.		
6.1.2. Risk Management Policy	<p>P. Stewart reviewed the risk management policy advising that it was presented at the Finance, Property and Risk Management Committee.</p> <p>Risks will be reviewed annually with the Board of Health. P. Stewart will report to the Board how we are managing risks and that mitigation strategies are being implemented. A. Warren suggested that this should be added to the duty of care every month.</p>	<p>It was moved by: C. Russell-Julien Seconded by: D. Nash That: The Board of Health Risk Management Policy be approved as circulated. Motion Carried.</p>	<p>Risk management will be added to the duty of care report. (H. Bruce to update.)</p>
7. Advocacy:			
7.1. Provincial Funding of Resource Centres	<p>R. Kavanagh reviewed the briefing note regarding the recent decision to defund the Ontario health promotion resource centres. These resource centres are essential to our programs and we partner with them in all of our activities.</p>	<p>It was moved by: D. Malanka Seconded by: C. Kaine That: The Board of Health write a letter to Minister Hoskins expressing concern about the closing of the Health Promotion Resource Centres, and ask that this decision be reversed. And That: The letter be copied to local MPP's, our local MP, and Boards of Health. Motion Carried.</p>	
8. MOH Verbal Report	<p>P. Stewart gave her verbal report. (See Appendix #2)</p> <p>Discussion:</p>		

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	The legalization of marijuana was discussed. P. Stewart advised that several health units have come together and produced an advocacy document. The Health Unit has also prepared a document on the potential impact of legalization of marijuana on public health resources. The impact of the legalization of marijuana would be a good topic for a generative Board discussion.		P. Stewart to distribute to Board members the Health Unit report on potential impact of legalization of marijuana on public health resources.
9. Time, Date and Location of Next Meeting	The next meeting will be held on Thursday, September 21, 2017.		
10. Adjournment		It was moved by: C. Russell-Julien Seconded by: D. Nash That: The meeting adjourn at 5:15 p.m. Motion Carried.	

A. Warren, Chair

Date

H. Bruce, Executive Assistant

Date

c: Board members
Shared Drive



Healthy Kids Community Challenge Leeds and Grenville

June 22, 2017

Board of Health Meeting

Healthy Kids Community Challenge



- Unites communities with a common goal of promoting children's health through physical activity and healthy eating (target age 0-12 years).
- Communities rally around the theme and work with partners across sectors to implement evidenced based policies and programs that:
 - ✓ Promote healthy behaviours
 - ✓ Reduce inequities
 - ✓ Create safe places to play

Run. Jump. Play. Every Day.
Theme I



Encouraged kids to move through a mix of:

- Active play
- Active Transportation
- Sports and Structured Physical Activity



Community Project Fund



Movin' and Groovin' Dance Challenge



Water Does Wonders Theme II



Encouraged kids to drink more water and less sugar-sweetened beverages:



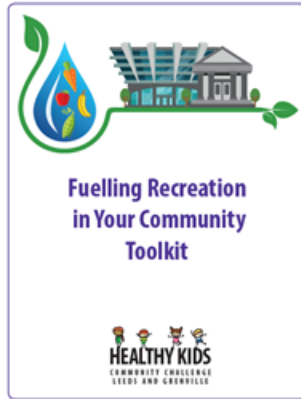
Water Bottle Filling Stations



Fuelling Recreation in Your Community



Fuelling Recreation in Your Community



- Success stories in 'like' communities
- Strategies to overcome barriers/mitigate profit loss
- Suggestions for food and beverage choices
- Tips for negotiating contracts and RFPs

Local Success Stories



- Introduction of healthier options in recreational/community programming
 - Municipality of North Grenville
- Introduction of healthier options in municipal buildings
 - Town of Gananoque



Choose to Boost Veggies and Fruit Theme III



Encourages kids to make vegetables and fruit a part of every meal and snack:



Healthy Recreation Settings



- Builds on the success of *Fuelling Recreation in Your Community Workshop*
- Promotes Toolkit
- Provides consultation opportunities with Registered Dietitian



Veggies n' Fruit Community Boost Initiative



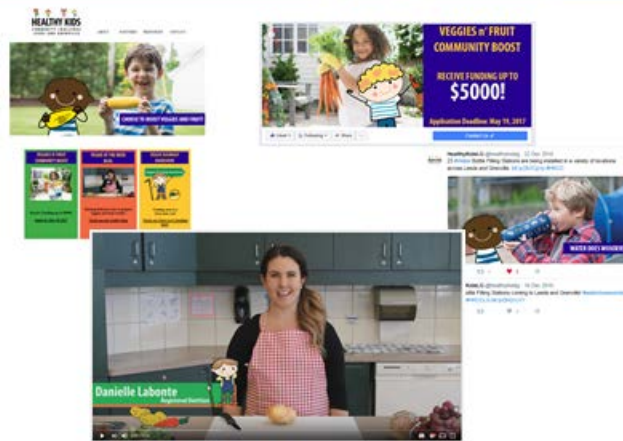
Veggie Roundup Roadshow



- Ride the Smoothie Bike!
- Explore new veggies and fruit!
- Win great prizes!



Healthy Kids Community Challenge Social Media



Questions



**Leeds, Grenville and Lanark District Health Unit
MOH Verbal Report
June 22, 2017**

Organization

For 2017, the Ministry of Health and Long-Term Care has identified a reduced number of Accountability Agreement Indicators for Health Units – two for Smoke Free Ontario implementation, one for high risk food premise inspections, one for class A pools inspections, two for infectious diseases, and ten for the immunization program. We will be notified later in the fall of the new set of indicators that are being developed to reflect the new Ontario Public Health Programs and Services.

The Board and members of the management team have been sent a survey to complete as part of the Ontario Auditor General's Value for Money Audit of the Public Health Portfolio that includes the Public Health Branch, Public Health Ontario, and all 36 Health Units. The report from the audit is expected in September and it will include recommendations for all Health Units. Based on the survey questions we have identified one item that is not currently being done - a review of MOH expenses. The Finance, Property and Risk Management Committee will review these expenses on a quarterly basis along with the Financial Statement.

A contractor has been selected to work on the development of the Electronic Medical Record and the Activity Reporting System that will track the implementation of programs and services in areas that do not currently have a tracking system. These projects are being funded from the Reserve and will provide the basis for the enhanced provincial reporting that will be required in 2018.

Corinne Berinstein from the provincial Auditor General's Dept. worked with the management team to develop action plans to mitigate the risk of the ten identified Health Unit wide risks. The plans will be shared this fall with the Finance, Property and Risk Management Committee and then the Board.

Program Update

The Ministry of Health and Long-Term Care has provided additional base funding of \$150,000 to support local opioid response initiatives including naloxone distribution to community organizations, and work on early warning and surveillance of opioid overdoses. This funding will allow us to expand current work underway in these two areas.

An Opioid Overdose Cluster Plan has been prepared in collaboration with Lanark County and the Community Harm Reduction Committee to respond to a situation where several opioid overdoses take place in one location or over a short period of time. This will tax first responder and hospital resources and will require a community communication plan and response.

LHIN

A "Setting the Stage" meeting of the South-East LHIN's Lanark, Leeds, Grenville Sub-Region was held on June 19, 2017 in Smiths Falls. Each LHIN has identified Sub-Regions to be the focal point of population-based planning and performance improvement within a specific geographic area. The Patients First Act identified the use of a Population Health approach to guide the work of the Sub-Region, and I gave the meeting participants a summary of what this approach includes using the work we are collectively doing with opioids as the example.